Access Google Calendar Events in Cisco Jabber

Release: 11.8, 11.9, 12.0, 12.1, 12.5

You can access Google Calendar events in Cisco Jabber by signing in with your Google credentials. When your event time approaches, Cisco Jabber displays a pop-up, and you can also join that event using Cisco Jabber.

Windows

- 1. Go to Settings > Options > Calendar.
- 2. From the Calendar Integration menu, choose Google Calendarand click OK, and restart Cisco Jabber.
- 3. When Cisco Jabber restarts, a Google Calendar Sign In window opens. Enter your Google account username and password, and then select Sign in
- 4. Select Allow access, and if prompted, select Yes to continue running scripts on the page.
- 5. On the main Cisco Jabber window, select the Meetings tab.

If you don't want to connect your Google Calendar with Cisco Jabber, go to the Calendar tab and select None, and restart Cisco Jabber.

You can also go to your Google Accounts page and revoke access for Cisco Jabber in the Authorized Access to your Google Account section.

Mac



- 1. Go to Preferences > Meetings Preferences > Meetings.
- 2. From the Calendar Integration drop-down list, choose Google Calendar and click OK to update the settings and restart Cisco Jabber.
- 3. Enter your Google account username and password, and then select Sign in.
- 4. Select Allow access.
- 5. On the main Cisco Jabber window, select the Meetings tab.

If you don't want to connect your Google Calendar with Cisco Jabber, go to the Calendar tab and select None, and restart Cisco Jabber.

You can also go to your Google Accounts page and revoke access for Cisco Jabber in the Authorized Access to your Google Account section.

